
**SCHOOL DISTRICT
OF BELOIT
REQUEST FOR
PROPOSALS (RFP)**

RFP 2021-009
Conversion to a Multi-Site
Radio System

October 25, 2021

Safety and
Security
Department
1500 4th Street
Beloit, WI 53511

Section I—RFP Overview

A. Company Description

The School District of Beloit, Wisconsin educates and nurtures approximately 6,400 students in 6 elementary schools with limited class sizes, 4 intermediate schools and 1 alternative and 1 high school. Four-year-old kindergarten, and alternative programming are available. After school programs are also offered. Activities include sports from elementary to Division I high school level, gifted and talented student competitions, homework and enrichment clubs, fine arts, orchestra and band, leadership organizations and more.

B. RFP Objectives

To utilize our existing radio infrastructure and expand it to a multi-site radio system.

C. Existing Equipment

The School District of Beloit currently has 7 active Motorola UHF SLR5700 Model: R10QCGANQ1AN Digital Repeaters installed across the following six locations;

1. Beloit Memorial High School - 1225 4th Street
2. Fran Fruzen Intermediate School - 2600 Milwaukee Road
3. Cunningham Intermediate School (x2) - 910 Townline Road
4. Merrill Elementary School - 1333 Copeland Ave
5. Robinson Elementary School - 1801 Cranston Road
6. Todd Elementary School - 1621 Oakwood Ave

We currently have approximately 350 Motorola XPR 3500e radios deployed across the School District.

D. Equivalent Solutions

If a proposal is submitted for a solution that is incompatible with District currently existing radio infrastructure, the School District would request a credit for the currently existing equipment to be applied towards the purchase of new compatible equipment.

E. General Conditions

Consideration of Proposals

The District reserves the right to reject any and all proposals; to accept portions of bids and alternates in any order or combination; is not obligated to accept the lowest or any RFP; and may waive any informality or irregularity in submittal procedures.

The District intends to award a contract to a qualified bidder, provided the RFP has been submitted in accordance with the RFP Document requirements, and does not exceed the District's available funds.

Proposal Binding Period

Prices quoted in the Vendor's response for all labor and materials will remain in effect for a period of at least ninety (90) business days from the issuance date of the Vendor's response. Labor rates should remain in effect for the length of the project.



Price Stability

Contract prices and discounts shall be fixed at a not to exceed price at the time the contract is signed. In no case shall the price exceed the proposal price.

Proposal Ownership

All proposals shall remain the property of the School District of Beloit.

This RFP is not an offer to contract. Acceptance of a proposal neither commits SDB to award a contract to any supplier, even if all requirements stated in this RFP are met, nor limits our right to negotiate in our best interest. We reserve the right to contract with a supplier for reasons other than the lowest price. We will thoroughly examine each proposal for best price, product quality, performance measures, flexibility and customer support.

Proposals are to be made in good faith, without fraud, collusion or connection of any kind with any other contractor for the same work. All bidders must complete in their own interest and on their own behalf. If you are subcontracting any portion of this agreement, you must identify the subcontractor in your proposal and agree that all subcontractors are bound to all terms and conditions of this RFP.

The supplier will absorb all costs incurred in the preparation and presentation of the proposal. All suppliers who submit proposals will be notified of the results of the selection process.

SDB reserves the right to reject any or all proposals, in whole or in part, with or without cause, even if all the stated requirements are met. In addition, SDB may enter into negotiations with one or more entities simultaneously and award a contract without notification. At the sole discretion of SDB, bidder presentations may be requested before award of the contract. SDB may also request the opportunity to conduct an on-site review of the supplier's facility and/or other locations where these services are provided, or a demonstration of the proposed technology.

Proprietary Information

All restrictions on the use of the data contained within a proposal and all confidential information must be clearly stated. Proprietary information submitted in a proposal, or in response to the RFP will be handled in accordance with the applicable Wisconsin State Statutes(s).

1. To the extent permitted by law, it is the intention of the District to withhold the contents of the proposal from public view unless there is a reason for disclosure in the opinion of the District. At that time, all proposals will be available for review in accordance with the Wisconsin Open Records Law.

Disqualification

1. Late Proposals

Proposals that are received after the deadline date and time may be disqualified.

2. Nonresponsive Proposals

Proposals which are not responsive or which fail to comply with mandatory requirements of the RFP may be deemed non responsive and may be disqualified. Nonresponsive proposals shall include, but not be limited to, those that fail to address or meet any mandatory item and those submitted in insufficient numbers. The District reserves the right to disqualify those from consideration those responses that are submitted in an incorrect format.



Collusion

Collusion by two (2) or more contractors agreeing to act in a manner intended to avoid or frustrate fair and open competition is prohibited and shall be grounds for rejection or disqualification of a proposal or a contract.

Debarred Bidders or Subcontractors

A vendor who is currently subject to state or federal debarment order or determination shall not be considered for evaluation by the procurement team.

Conflict of Interest

A vendor may be disqualified on the basis of a real or apparent conflict of interest that is disclosed by the proposal or other data available to the District.

Hold Harmless/Indemnification

The Vendor shall assume the entire responsibility and liability for any and all damages to persons or property caused by or resulting from or arising out of any act or omission on the part of the Vendor, its subcontractors, agents or employees under or in connection with this contract or the performance or failure to perform any work required by this contract. The Vendor shall hold harmless and indemnify the School District of Beloit School Board and its agents, volunteers, servants, employees and officers from and against any and all claims, losses or expenses, including but not limited to attorney's fees, which either or both of them may suffer, pay or incur as the result of claims or suits due to, arising out of or in connection with any and all such damage or injury, real or alleged resulting from any act or omission of the Vendor. The Vendor shall, upon written demand by the School District of Beloit School Board assume and defend at the Vendor's sole expense any and all such suits or defense of claims

Information provided to Bidders

The Vendor is deemed to have examined the website and Bid Documents and satisfied itself as to the sufficiency of the information provided and that its pricing summary covers the cost of complying with all of the requirements of the Bid documents and of all matters and things necessary for the due and proper performance and completion of professional services.

Oral Contracts

Any alleged oral contracts or arrangements made by a respondent with any employee of The School District of Beloit will be superseded by the written contract.

Amending or Canceling Requests

The School District of Beloit reserves the right to amend or cancel this RFP, at any time, if it is in the best interest of The School District of Beloit.

Rejection for Default or Misrepresentation

The School District of Beloit reserves the right to reject the proposal of any vendor that is in default of any prior contract or for misrepresentation.

The School District of Beloit Clerical Errors in Awards

The School District of Beloit reserves the right to reject inaccurate awards resulting from clerical errors.



Rejection of Qualified Proposals

Proposals are subject to rejection in whole or in part if they limit or modify any of the terms and/or specifications of the RFP. Please note that sealed bids received after the above stated deadline may be rejected and considered disqualified, and no faxed bids will be accepted.

Dispute Resolution

Vendor disputes arising out of, or relating to, the contract must be submitted in writing to the Director of Finance. The Director of Finance will issue a decision within 10 business days. Vendors that wish to appeal the decision must do so by contacting the Superintendent within 5 business days of notification of the Director of Finance. The Superintendent will issue a decision within 10 business days of receiving a written appeal of the Director of Finance decision. The decision of the Superintendent is final.

Presentation of Supporting Evidence

If requested, respondent(s) shall present evidence of experience, ability and financial standing necessary to satisfactorily meet the requirements set forth in the RFP or those implied in the proposals.

Consistency in Submissions

The hard copy submission of the Proposal will prevail in the case of a discrepancy between the electronic and hardcopy versions of the document.

Changes to Proposals

No additions or other changes to the original proposal will be allowed after submission. While changes are not permitted, clarification at the request of The School District of Beloit may be required at the sole expense of the respondent.



Section II—Supplier Instructions

A. RFP Schedule

Activity	Date/Time (CST)
Request for Proposal Issued	October 25, 2021
Site Visit to requested location	By appointment
Questions to be emailed by 2pm Questions email to rturner1@sdb.k12.wi.us	November 1, 2021
Questions Responded To	November 4, 2021
Request for Proposal due by 2:00 pm	November 11, 2021

This schedule outlines the major activities that will occur in this bid process and the due dates. Any changes in deadlines will be communicated to all suppliers in writing. We reserve the right to disqualify any supplier who does not comply with these deadlines.

B. Supplier Questions and RFP Addenda

Questions regarding the content of or schedule for the RFP must be submitted in writing by email to Ryan Turner, Safety Coordinator, rturner1@sdb.k12.wi.us. SDB will issue answers to all supplier questions, as noted in the schedule, on the District website. In the event that modifications or additions to the RFP become necessary, suppliers will be notified in writing.



Section III. Proposal Content

Your proposal should be organized as follows.

SUBMISSION REQUIREMENTS

Please provide the following information to the fullest extent possible.

Proposal Cover Sheet

Include the following text on the cover sheet of the proposal:

PROPOSAL FOR School District of Beloit Conversion to a Multi-Site Radio System

Include the name of the vendor submitting the proposal, as well as complete contact information, including e-mail of the primary contact person.

Pricing

All Pricing should be submitted free of any sales tax. SDB is sales tax exempt.

Submission of Proposal

Submit proposals by email to rturner1@sdb.k12.wi.us by 2:00 pm on November 11, 2021.

